AIME HONORARY MEMBERSHIP

Recognition
Established in 1872 and bestowed in appreciation of outstanding service to the Institute or in recognition of distinguished scientific or engineering achievement in the fields embracing, broadly speaking, the activities of the Institute.

The Award Fund
All expenses incurred in respect of the award are paid from the AIME Recognition Program budget.

The Award
The three-inch silver medallion, hung from a blue and white ribbon, bears the Institute insignia and the recipient’s name and year of presentation. A shadowbox frame with recipient on an engraved nameplate is provided for display of the medallion. The medallions can also be worn by Honorary Members at appropriate functions, such as the annual banquet. The framed certificate bears a citation indicating the recipient’s service or achievement. Each recipient is also given a lapel pin, which is a replica of the Medallion.

Administration of the Award
AIME Staff notifies Member Societies of vacancies by May 1 (1/10th of 1% of membership can be AIME Honorary Members). Each year a Society may nominate at least one candidate. Additional nominations may be made according to the following schedule:

<table>
<thead>
<tr>
<th>Number of Vacancies After Nominating One</th>
<th>Permissible Number of Additional Nominations</th>
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<tbody>
<tr>
<td>1 to 10</td>
<td>1</td>
</tr>
<tr>
<td>11 to 20</td>
<td>2</td>
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<tr>
<td>21 and over</td>
<td>3</td>
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Vacancies caused by the deaths of incumbent Honorary Members will be treated no differently than vacancies caused by member growth.

In November 2004, the AIME Board approved an Emeritus status for Honorary Members of 10 years or more that are age 80 or over. This eliminates the need for the sometimes difficult task of tracking older members and possibly allows for additional vacancies to open up sooner to the Member Societies. In August 2012, the AIME Board voted to allow SPE 3 additional nominations per year to catch up to their # allowed.

Once vacancies are received, the process is administered by AIME Member Societies separately to include nomination, selection, notification, production, and presentation.

Eligibility
There are no limitations regarding nationality or membership in the AIME Member Societies. Candidate must be living or passed away prior to May 1st of the nomination year. Candidates for Honorary Membership are generally outstanding in their respective fields and/or performed unusual service to the Institute and/or held some official position of service to the profession. Outstanding is defined as distinguished scientific or engineering achievements. If a suitable recipient is not found or the committee cannot agree, no award should be conferred.
**Nominations/Application**
Nominations from the general membership should go to the Society’s Executive Director for consideration by the Member Society Board.

**Voting**
At Society Board meeting.

**Decision**
Member Society staff communicates decision to the AIME Executive Director providing a photo, bio, and citation for the recipient prior (typically July 15th) to the AIME annual summer Board meeting for use there and on the AIME website.

**Approval/Ratification**
By the AIME Board typically at the annual meeting for the same year’s recipients for SPE and the following year’s recipients for SME, TMS, and AIST. AIME emails congratulatory letter to the recipient (cc: Member Society Executive Director and awards staff) following AIME Board ratification (typically in September).

**Presentation**
At recipient’s Society annual banquet the following year (except SPE administered awards, which are presented in the same year that the nominations are received) by an AIME Trustee and recognized as an AIME award in related promotional material. Non-members can designate to receive the award at a specific Member Society function or just have it sent to them.

**Follow-up**
Unsuccessful nominations are considered the subsequent two years at most and then need to be resubmitted. AIME Staff posts winner on website. Recipients will be recognized in their Member Society publication, e-News, and/or website. After the annual banquet, Member Societies bill AIME for reimbursement of the items produced. AIME staff orders new awards inventory in bulk as necessary and ships to Member Society awards staff.